

# How to Add Interventions to the Dashboard

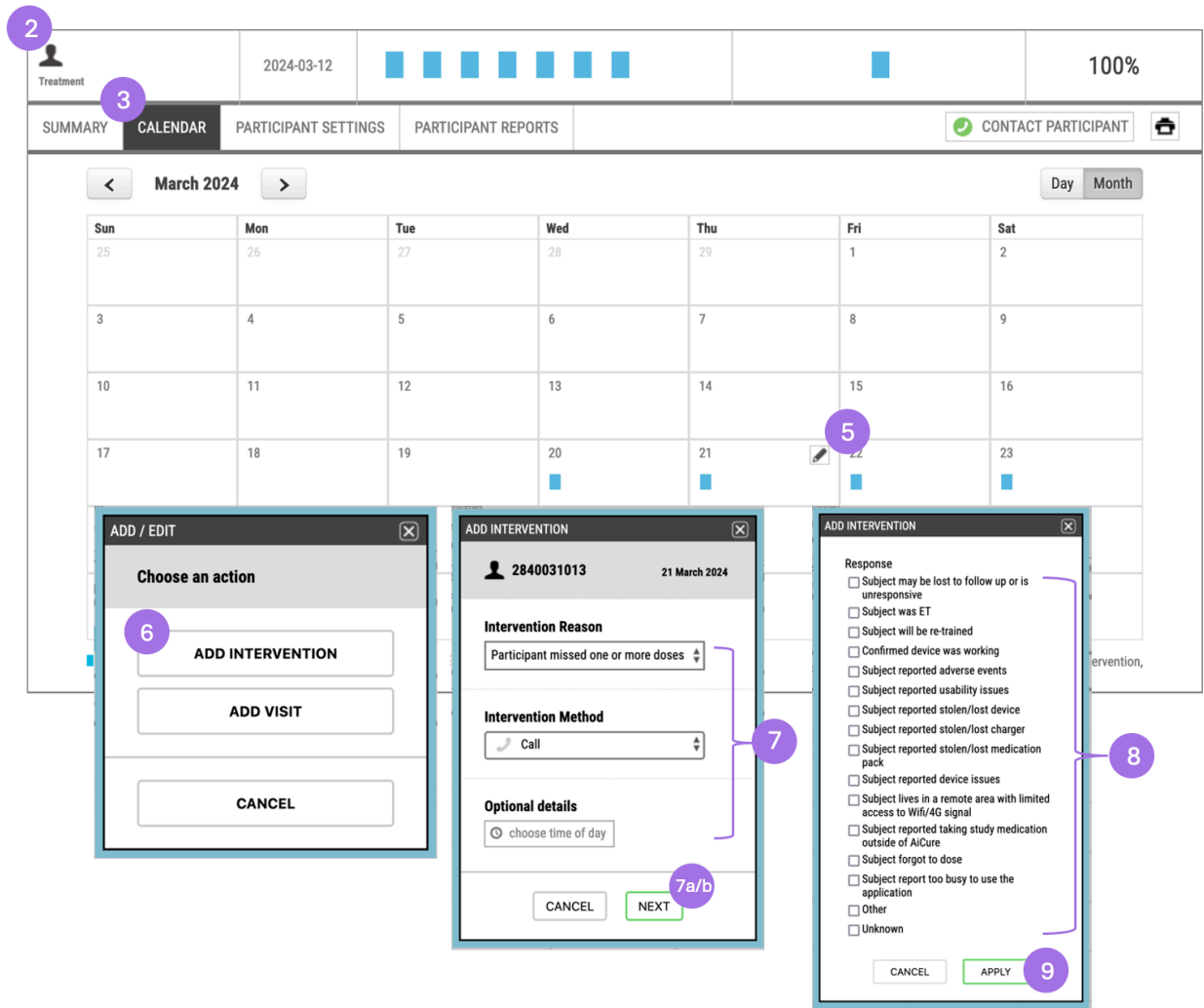
## Q. How do I add an intervention to the dashboard?

A. You can add an intervention by following the steps below:

1. Log into the AiCure portal ([login.aicure.com](https://login.aicure.com)) and select your study
2. Select the Participant you would like to add the intervention for
3. Click on the **CALENDAR** tab
4. Identify the date you would like to add the intervention to and hover your mouse over it. A pencil icon should appear in the top right corner of the date
5. Click on the **pencil** icon
6. Select **ADD INTERVENTION**
7. Select the Intervention **Reason**, **Method**, and **Time** (optional)
  - If **Message** or **In-Person Visit** is selected as the Intervention Method, you can click on the Apply button to save your changes
  - If **Call** or **Email** is selected as the Intervention Method, you can click on the Next button to continue to Step 8
8. Choose a response from the participant
9. Click **APPLY** to save your changes

### Please Note

*Interventions are intended to be used as a note describing outreach to a participant in need of follow-up assistance. This does not change the classification of doses. If you would like to reclassify doses (e.g. changing a "missed" dose to "site-reported" or vice versa), please refer to our article titled [How to Reclassify Doses on the Dashboard](#).*



The screenshot displays the AlCure dashboard for a participant. At the top, there is a header with a profile icon (2), the date 2024-03-12, a progress bar, and a 100% adherence indicator. Below this is a navigation bar with tabs for SUMMARY, CALENDAR (3), PARTICIPANT SETTINGS, and PARTICIPANT REPORTS. A 'CONTACT PARTICIPANT' button is visible on the right. The main area shows a calendar for March 2024. A pencil icon (5) on the 21st indicates an intervention. Three modal windows are overlaid: 1. 'ADD / EDIT' (6) with options 'ADD INTERVENTION', 'ADD VISIT', and 'CANCEL'. 2. 'ADD INTERVENTION' (7) for participant 2840031013 on 21 March 2024, with fields for 'Intervention Reason' (Participant missed one or more doses), 'Intervention Method' (Call), and 'Optional details' (choose time of day). 3. 'ADD INTERVENTION' (8) with a 'Response' section containing various checkboxes (e.g., 'Subject may be lost to follow up or is unresponsive', 'Subject was ET', etc.) and 'CANCEL' (9) and 'APPLY' buttons. A '7a/b' label is also present near the 'NEXT' button in the second modal.

**Q. I added an intervention by mistake. Can I remove it from the dashboard?**

**A.** No, at this time interventions cannot be removed once they are submitted. However, they do not have an impact on the participant’s adherence if one was mistakenly added.

**Q. Can I add more than one intervention to the same day?**

**A.** Yes, you can add another intervention by following the same steps outlined above.

**Q. Can I modify an intervention?**

**A.** Yes, you can modify an intervention by clicking on the pencil icon on the date, clicking “Edit Intervention Outcome”, and selecting the intervention.

ADD / EDIT ✕

**Choose an action**

ADD INTERVENTION

**EDIT INTERVENTION OUTCOME**

ADD VISIT

CANCEL



ADD / EDIT ✕

Select Intervention

Email - 12:00 ▾

SELECT CANCEL